

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOL ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**


(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPDR and the National Building Code)

**PART - A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the School	630081 (Photocopy attached)
2	Name of the School as per affiliation letter of CBSE	MONTESSORIE CAMBRIDGE SCHOOL, RAJA KA BAGH
3	Address of the School	RAJA KA BAGH, NEAR JASSUR, TEHSIL NURPUR DISTT. KANGRA H.P. PIN CODE - 176201
4	Standard / level / class up to which the school is running	12 <sup>th</sup>
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	Yes, as mentioned above in the point 1 (Photocopy attached)
6	U-DISE code allotted to the school	02021410802
7	Name and address of the Trust/Society/Company (under section-8) running the school as on date	Himalayan Education Research Society, Raja Ka Bagh Teh. Nurpur Distt. Kangra (Photocopy attached)
8	Is the Trust / Society / Company duly registered with the competent registering authority and the registration is valid as on date?	Yes (Dt. 06/08/2001) Permanent Regd. (copy attached)
9	Purpose of present application	Extension of Affiliation
10	Location of school	Montessorie Cambridge School, Raja Ka Bagh Tehsil Nurpur Distt. Kangra H.P. Pin Code - 176201

  
(Signature of Principal)  
**Principal,**  
**Montessorie Cambridge School,**  
**Vill. Raja-Ka-Bagh, Teh..Nurpur,**  
**Distt. Kangra (H.P)-176201**

  
(Signature of D.E.O.)  
Kangra at Dharamshala

10	Has the school obtained Recognition Certificate from the State Government from class 1 to 8 <sup>th</sup> ?	Yes
11	Number of Recognition Certificate from class 1 to 8 <sup>th</sup> and date of issue.	Recognition Code number – 1377 2 letters (Photocopy attached) 1 <sup>st</sup> letter was issued on 14/06/2012 2 <sup>nd</sup> letter was issued on 16/10/2017

#### INFORMATION REGARDING LAND DETAILS AND OWNERSHIP


12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes, School Building is bounded by Pucca Boundary Wall and front is covered with barbed wire including playgrounds.
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	As mentioned above in point – 12 (School Building Photo attached)
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated	8618 sq. mt. (2.24 acres)
15	The land is in the possession of the school / Trust / Society / Company legally by way of	Yes
16	Name of the Owner/Lessee of the land in respect of point – 14 above	Sandeep Mahajan
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease	01/09/2001 to 31/08/2100 (Copy attached)
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	No

#### INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes, (Photocopy attached)
19 (a)	If yes the date of last inspection	12/02/2018
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Previous Fire Safety Certificate was valid upto 02/10/2018, we have applied for new. (Photocopy of related papers attached)
20 (a)	If yes the date of last inspection	09/09/2016 (after inspection, the certificate was issued till 02/10/2018)
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes, (Photocopy attached)
21 (a)	If yes the date of last inspection	15/02/2018

#### INFORMATION REGARDING THE STAFF

22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
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(Signature of Principal)   
Principal,  
Montessorie Cambridge School,  
Vill. Raja-Ka-Bagh, Teh. Nurpur,  
Distt. Kangra (H.P)-176201

By   
Director Elementary Ed  
Kangra (Signature of D.F.O.)


23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes, as per Centre Govt. Pay Scales. (9300 – 34800)
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes


**PART – B**

(This part is to filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)


File No ..... Date of Issuance .....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension / upgradation of affiliation?	

  
 Signature  
 (Name and Stamp of Issuing D.E.O.)  
**DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER**  
**FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL**  
 NAME OF DISTRICT

Counter Signature  
  
 (Name, Designation and Stamp)  
 अतिरिक्त उपायुक्त  
 कांगड़ा स्थित धर्मशाला  
**DISTRICT COLLECTOR/DEPUTY COMMISSIONER**  
 (or his authorised representative\*)  
 NAME OF DISTRICT  
 (\*Not Below the rank of a Group-A Gazetted Officer)

(Signature of Principal)

  
**Principal,**  
**Montessorie Cambridge School,**  
**Vill. Raja-Ka-Bagh, Teh..Nurpur,**  
**Distt. Kangra (H.P)-176201**

  
 By Director Elementary Ed  
 Kangra (H.P.)  
 (Signature of D.E.O.)